

# Private Investigators Licensing Board Logging into Portal (First Time)



Revised June 2019

# Creating Your Account

- If you are a licensee or authorized user you would need to create an account on our Online Portal.
- Your previous username and password from our old database did not transfer over.
- This portal is only for LICENSEES.
- Work card holders DO NOT need to create an account to submit an application.

► [HTTP://PILB.NV.GOV](http://PILB.NV.GOV)

The screenshot shows the official website of the Nevada Private Investigators Licensing Board. The header includes the State of Nevada seal, the board's name, and navigation links for Agencies, Jobs, and Feedback. A search bar with 'Google Custom Search' is present, along with radio buttons for 'Search This Site' and 'Search All Sites', and a 'PRINT' button. A horizontal menu bar contains links: HOME, ABOUT, PUBLIC ACCESS, MEETINGS, LICENSING, WORK CARDS, CFI, FORMS, CONTACT, and ONLINE PORTAL. The main content area features a 'WELCOME TO THE PRIVATE INVESTIGATORS LICENSING BOARD' message with a play button icon. Below this is a photograph of the Las Vegas Office Location, identified as the Durango Professional Plaza. To the right, under 'Important Information', it states that the board issues two types of credentials: Registered Work Cards (required for license holders) and licenses (required for individuals or companies providing regulated services). A footer note asks users to complete the correct form.

State of Nevada  
**Private Investigators  
Licensing Board**

NV.gov Agencies Jobs Feedback

Google Custom Search

☐ Search This Site ☐ Search All Sites

ADA Assistance PRINT

HOME ABOUT PUBLIC ACCESS MEETINGS LICENSING WORK CARDS CFI FORMS CONTACT ONLINE PORTAL

WELCOME TO THE PRIVATE INVESTIGATORS LICENSING BOARD

**Las Vegas Office Location**  
Our Las Vegas location is inside the Durango Professional Plaza, just North of Desert Inn.

**Important Information**

The Nevada Private Investigators Licensing Board issues two types of credentials.

- **Registered Work Cards** are required for anyone that works for a license holder.
- A license is required for individuals or companies who wish to engage in the business of providing services regulated by our agency to include Private Investigator, Private Patrol, Process Server, Repossessor, Canine Handler, Polygraph Examiner and Polygraph Intern. License holders employ registered work card holders.

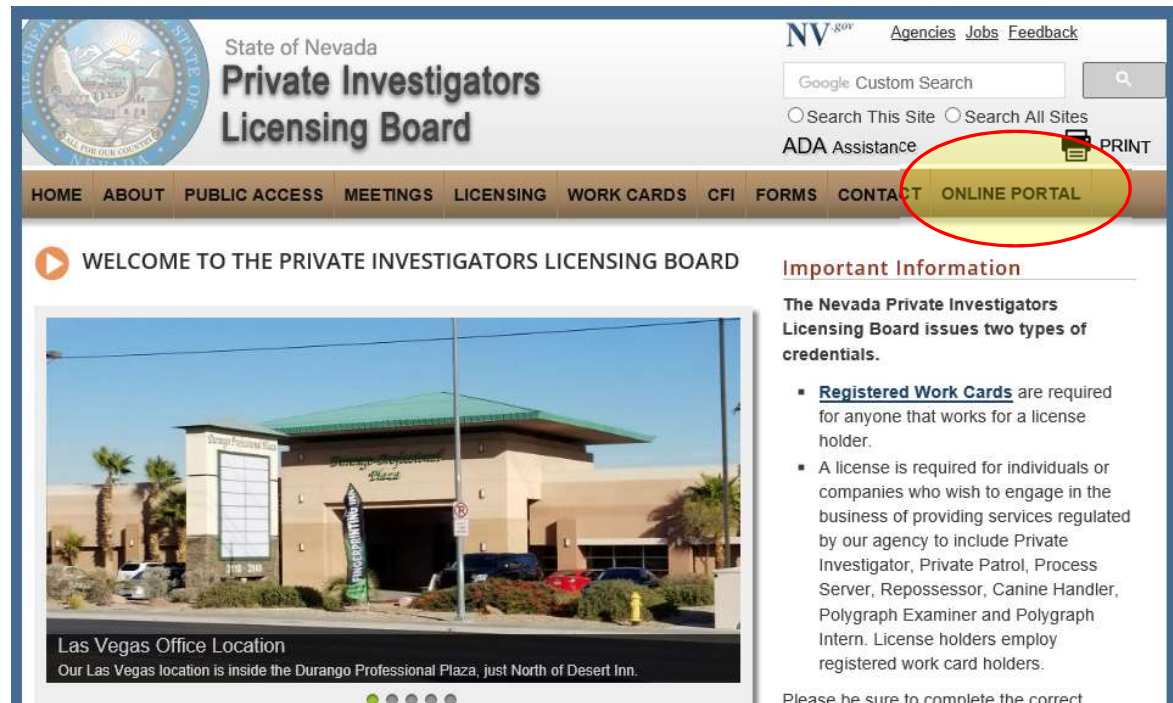
Please be sure to complete the correct

**If you already have an account skip to slide 10**

# Creating Your Account

- [HTTP://PILB.NV.GOV](http://PILB.NV.GOV)
- Click on the Online Portal tab

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State of Nevada  
**Private Investigators Licensing Board**

NV<sup>gov</sup> [Agencies](#) [Jobs](#) [Feedback](#)

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ADA Assistance  PRINT

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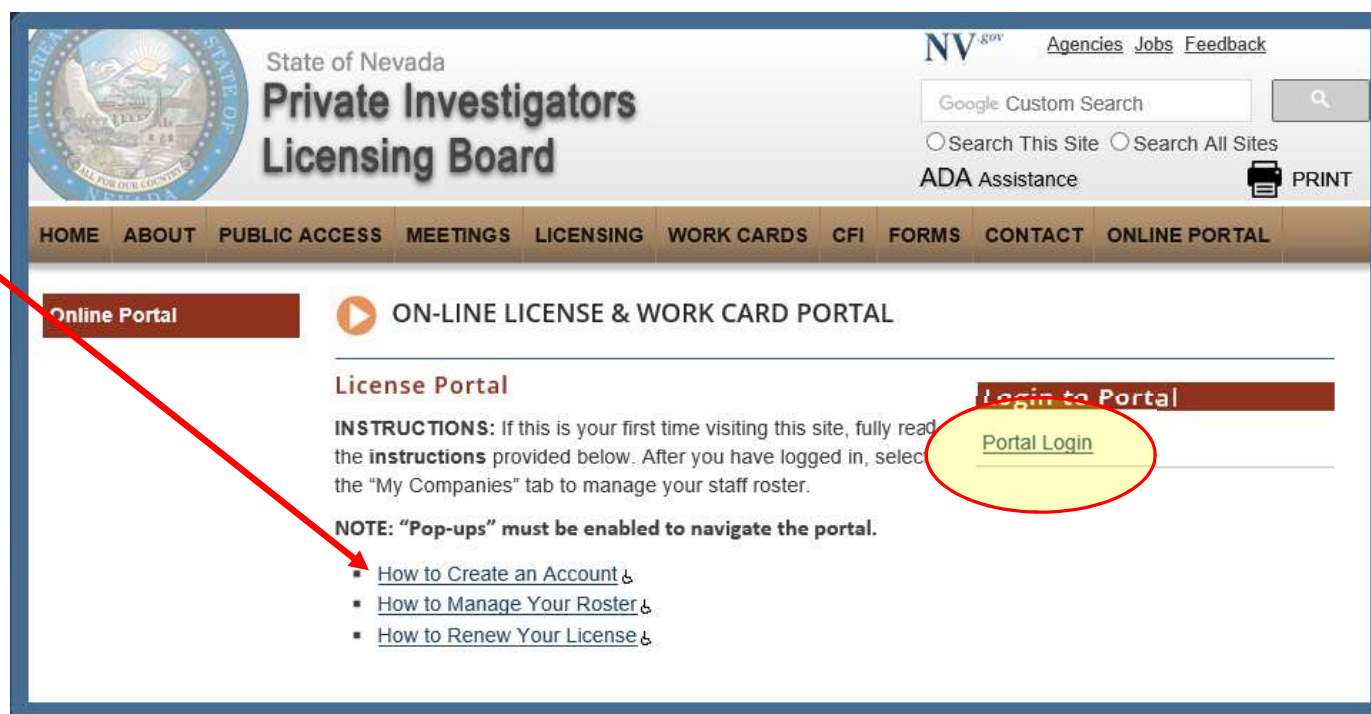
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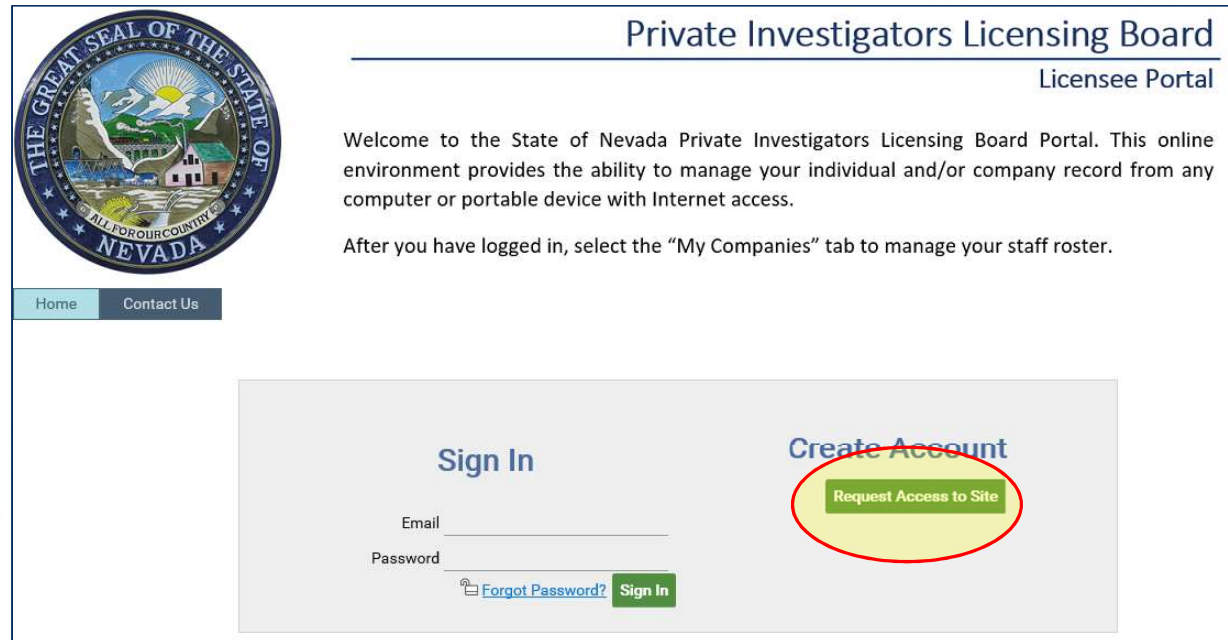
# Creating Your Account

- [HTTP://PILB.NV.GOV](http://PILB.NV.GOV)
- Click on the Portal Login
- You can also find instructions on adding people to rosters, license renewals and portal login.



# Creating Your Account

- Once you click on Portal Login, you will be taken to the following window.
- Start by choosing **Request Access to Site**
  - To Create an account if you **have not done so already**



The screenshot shows the 'Private Investigators Licensing Board Licensee Portal' for the State of Nevada. On the left is the Great Seal of the State of Nevada. Below it are 'Home' and 'Contact Us' links. The main content area has a welcome message and a 'My Companies' instruction. At the bottom, there are 'Sign In' and 'Create Account' sections. The 'Create Account' section has a green button labeled 'Request Access to Site' which is circled in red. The 'Sign In' section has fields for 'Email' and 'Password', a 'Forgot Password?' link, and a 'Sign In' button.

**Private Investigators Licensing Board**  
Licensee Portal

Welcome to the State of Nevada Private Investigators Licensing Board Portal. This online environment provides the ability to manage your individual and/or company record from any computer or portable device with Internet access.

After you have logged in, select the "My Companies" tab to manage your staff roster.

Home Contact Us

**Sign In**

Email \_\_\_\_\_  
Password \_\_\_\_\_  
[Forgot Password?](#) [Sign In](#)

**Create Account**

[Request Access to Site](#)

# Creating Your Account

- Fill in the information required
  - Designated with an asterisk
- DO NOT use dashes for Social Security Number

## Create Account

E-mail address\*

Password\*

Verify Password\*

First Name\*




Last Name\*

DOB (e.g. 01/01/1900) include the "/"\*

Work Card/License #

SSN (e.g. 123456789) No Dashes\*

Enter the characters.\*


  

**Submit**



# Creating Your Account

- Once you input your information it will bring you back to this page.
- DO NOT TRY TO LOG IN!**
  - The system is set on a timer. You must **wait 30 minutes** before you can try logging in for the first time.



## Private Investigators Licensing Board

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[Home](#) [Contact Us](#)

### Sign In

Email

Password

[Forgot Password?](#) [Sign In](#)

### Create Account

[Request Access to Site](#)

### Message

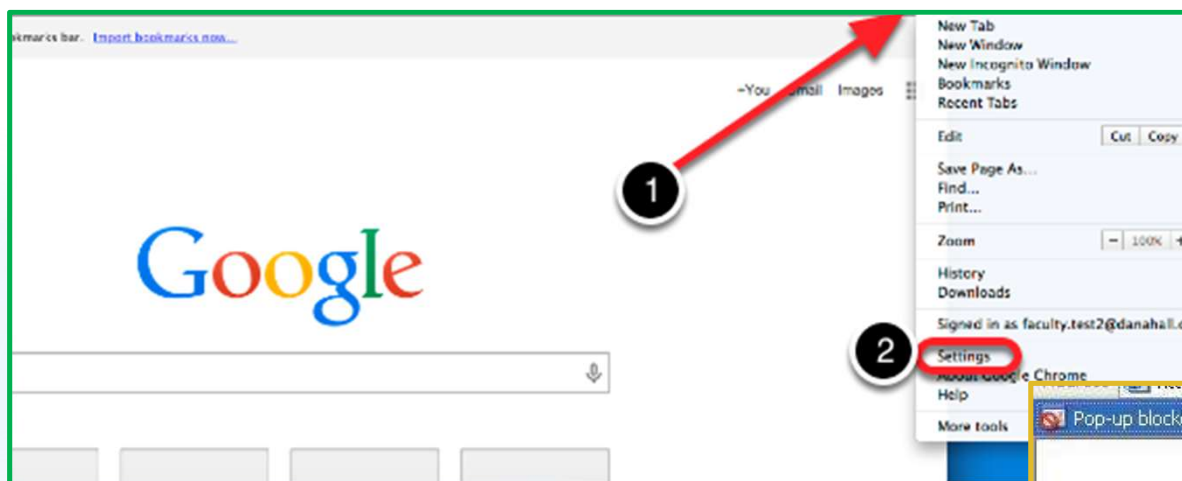
Your request has been submitted. You will receive a notification once your account has been created.

[OK](#)

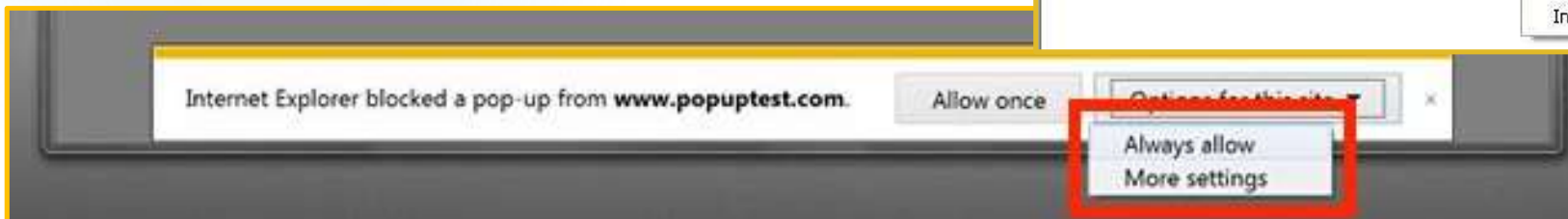
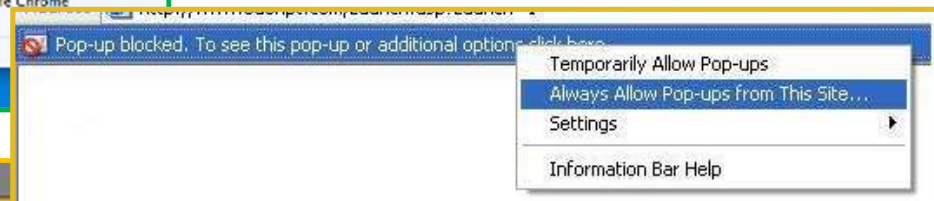
# While you wait.....

While waiting 30 minutes we suggest taking the time to ENABLE POP UPS for our site. You will not be able to access our website if pop-ups are blocked.

**ALLOW THIS WEBSITE:** <https://nevadapilb.onbaseonline.com/NevadaPILB/EAC/Account/Login.aspx>



Each internet browser (Chrome, Internet Explorer, Safari, etc.) has their own way to **always allow** pop ups





# While you wait.....

## Internet Explorer: To turn Pop-up Blocker on or off

- Open **Internet Explorer**, select the Tools button , and then select **Internet** options.
- On the Privacy tab, under **Pop-up Blocker**, select or clear the **Turn on Pop-up Blocker** check box, and then select OK

## Chrome: Turn pop-ups on or off

- On your computer, open Chrome.
- At the top right, click More Settings.
- At the bottom, click Advanced.
- Under 'Privacy and security', click Content settings.
- Click Pop-ups and redirects.
- At the top, turn the setting to Allowed or Blocked.

## Safari: Select "Safari" > "Preferences".

- Click on "Security" at the top of the window.
- Check the box "**Block pop-up windows**" to enable this feature. Uncheck it to **disable** it.

## Mozilla Firefox: To access the pop-up blocker settings:

- Click the menu button and choose Options. Preferences.
- Select the **Content** Privacy & Security panel.
- Under the **Pop-ups Permissions** section, uncheck the box next to **Block pop-up windows** to disable the pop-up blocker altogether




# Creating Your Account

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After waiting 30 minutes

1. Ensure pop-ups are disabled for our site
2. Log in



THE GREAT SEAL OF THE STATE OF NEVADA  
ALL FOR OUR COUNTRY

Home Contact Us

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### Sign In

Email

Password

[Forgot Password?](#) [Sign In](#)

### Create Account

[Request Access to Site](#)



### **Las Vegas Office**

3110 S. Durango Dr. Suite 203  
Las Vegas, NV 89117  
Phone: (702) 486-3003

### **Carson City Office**

704 W. Nye Lane Suite 203  
Carson City, NV 89703  
Phone: (775) 687-3223

**Email:** [PILBinfo@ag.nv.gov](mailto:PILBinfo@ag.nv.gov)

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